

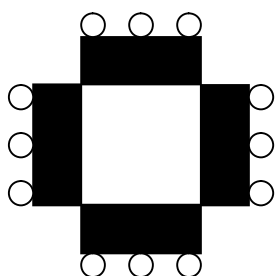
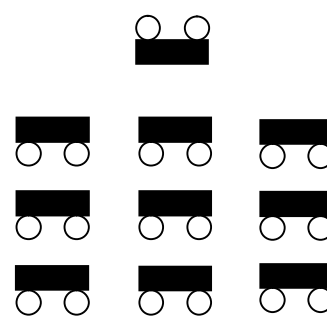
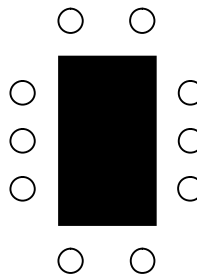
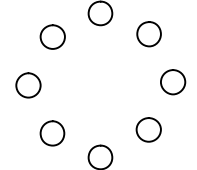
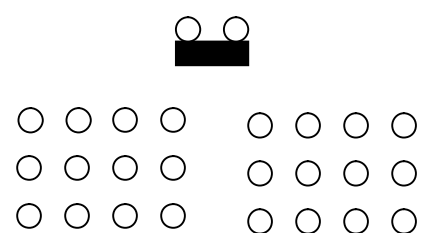
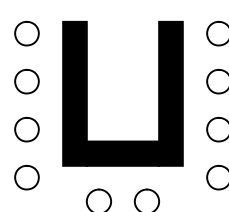
SPACE SET-UP FORM

Studio C

Please choose from the following standard set-ups for your event.

Name/Organization:	Date & time of meeting:
Room:	
Additional number of tables and chairs stacked to the side:	

Room Set-Up

<input type="checkbox"/> Hollow Square # Chairs _____ # Tables _____ 	<input type="checkbox"/> Classroom # Chairs _____ # Tables _____ 	<input type="checkbox"/> Standard Conference # Chairs _____ # Tables _____ 	<input type="checkbox"/> Circle of Chairs # Chairs _____ 
<input type="checkbox"/> Auditorium Style # Chairs _____ # Tables _____ 	<input type="checkbox"/> U-Shaped # Chairs _____ # Tables _____ 	<input type="checkbox"/> Open Space <p style="text-align: center;">All tables and chairs stacked to the side.</p>	Additional notes:
<input type="checkbox"/> Custom Set-up (*Any set-ups that differ from the standard set-ups must be approved in advance.*) # Chairs _____ # Tables _____ Please draw set-up below or attach chart or description. 			